

## **2022-2023 Officers**

Jen Nicholson and Will Stirling,  
*Co-Presidents*

Natasha Brown, *Treasurer*

Jenae Van Orden, *Secretary*

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## **PTO MEETING AGENDA**

**September 13, 2022 at 6:30pm**

**Cunniff Learning Commons**

**Welcome**

### **Principal's Update**

- Open house will be held next Tuesday, Sept. 20th from 6-8pm. All the Cunniff faculty will present, including special teachers. Mena will email a schedule later this week. Open house is typically not an event children attend.
- The school will practice an evacuation drill to 100 Warren St. More details will be shared with families in upcoming Smores.

### **Old Business**

- Popsicles with Cunniff Councils
  - Had a great turn out!
- First day decorations (Card My Yard)
  - Many families enjoyed being able to take a first day of school photo of their student(s) in front of the sign. The sign was kept for an extra day due to rain.

### **New Business**

- Correspondences
  - The PTO received three "thank yous"; one from the district for paying for the buses for the 5th grade field trip, one from Debbie Mungar for a brick from the old Cunniff school, and one from Terri Stafford's family for a gift in remembrance of the passing of her son.
- Welcome Back Picnic
  - The Welcome Back Picnic will be Friday, with lots of treats for the kids including popsicles, popcorn and cotton candy! Families can bring their own food and enjoy time with the community. Pete Caron is heading it.
- Sign-up for homeroom representatives
- Apparel sale fundraiser

- This fall sale will be our first fundraiser of the year and feature hunter green t-shirts and hoodies with light grey script. Only check or cash will be accepted. We will promote the fundraiser (and the PTO) with a table at Back to School Night. Jen is trying to get a sample of either a green t-shirt or hoodie for Back to School Night and, if not, we will have a grey sample. We have received positive feedback with the new order form, as it is much more user friendly. Parents & guardians can turn in their money & form to the main office if they do not want to send it in with their student.
- New partnership for School Picture Day
  - Cunniff parent - Natalie.
    - Jen will get Natalie and Mena in touch with each other and share her pricing. The school will use the school pictures as a fundraiser receiving 5-10% of the cost of the photos.
    - Mena prefers to do pictures in two days, with K-2 one day and 3-5 for the other. We are working on scheduling dates for October.
    - Each family would receive a private digital link with photos for their student(s). Families would have the option of purchasing both digital and print copies of their photos. The link would be live for at least 3 months.
    - Class photos would be done with the whole class together instead of a composite photo.
- Preliminary plans for “Fall Festival” (Trunk or Treat) planned for Saturday, Oct 29
  - We must contact Shannon Dixon to let her know if we want to have any events on school grounds due to liability reasons.
  - We are still discussing if bathroom access is needed for the event. If it is, we will need to have custodial staff present to clean the restrooms after the event and would need an admin to monitor the doors.
- Watertown enrichment grant opportunities - Monday, Oct. 17th
  - We are pursuing another grant for an author visit for this school year.
  - The PTO would like to have a balance of both in-school enrichment and field trip opportunities for all students and will pursue grants to help with the costs of these events.
  - The PTO is now funding 5th grade field trips and will pursue additional grants since the 5th grade end of year trip can be more costly than others.
- Discussion regarding future PTO officer roles
- SEPAC - liaison need in each PTO for all schools
- Snacks
  - Snacks have been purchased by the PTO for 20 classrooms. We will purchase one box of gluten-free pretzels that will be kept in Mrs. Nolan’s office.

- We will send information about filling out a CORI form to parents and guardians now, so all forms can be completed on time.

### **Treasurer's Report**

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### **5<sup>th</sup> Grade Update**

### **Next Meeting**

- Tuesday, October 11 at 6:30pm (*Yom Kippur begins the evening of October 4*)