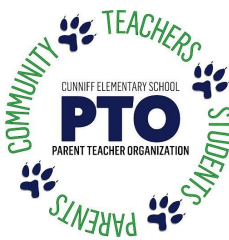


2022-2023 Officers

Jen Nicholson and Will Stirling,
Co-Presidents

Natasha Brown, *Treasurer*

Jenae Van Orden, *Secretary*



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School PTO Instagram: @cunniffpto

PTO MEETING AGENDA

November 1, 2022 at 6:30pm

Cunniff Learning Commons & Zoom

Welcome

Principal's Update:

- A Zoom meeting is scheduled for next Thursday with the Watertown Community Foundation (WCF). The WCF wants to give grants to all schools without having to apply. The Cunniff is asking for \$6,000-\$7,000. The school would like to use the grant money to have Box Conference come to the school to help create a school-wide mural that all students can participate in, a young audience musical performance and another author in residence.
- Jen suggested adding a STEM component and asking for more!
- The school is working on a book fair at Belmont Books for January. They are looking to host events with staff and teachers as readers and students can come and listen to books read by their favorite teachers.
- Mena is still looking for additional staff members: A Special Education Teacher and Substitute Teachers.

Old Business

- Fall Apparel Sale update
 - We should receive the order by the end of the week of Nov 11 and we hope to distribute items after the Veterans Day Holiday weekend.
 - The PTO would like to come on Sunday Nov. 13th or Monday Nov. 14th to organize the apparel in the Learning Commons. Large orders will be placed in individual bags, smaller orders will be tied with twine then ideally put in classrooms to make it easier for the teachers. Mena is talking with Jen to confirm the date and availability of the Learning Commons.
 - We are looking into the idea of having a table in the morning for parents to pick up orders directly.
- Coat rack for lost & found

- It has been going great to have the lost and found coat rack out for events. It allows parents to go through the lost and found easily.
- We are looking into having a set schedule of when the lost and found coat rack will be outside in the morning for drop off so parents can look for lost items. We also plan to take pictures when we can and post them to social media as another method for parents and caregivers to be able to see the items.
- Trunk or Treat recap
 - Treat bags worked out very well. We gave out 180 treat bags. Leftover treat bags were donated to the Watertown Community Fridge and teachers. The consensus was that the kids didn't seem to miss having treats at every car.
 - Suggestion for next year:
 - Suggested donation box
 - Food for purchase
 - Raffles

New Business

- Playground Communication Board
 - Completely weather-proof, aluminum, and can attach to the fence.
 - 2021 5th grade class will purchase the board as a gift for the school.
 - The PTO is thinking of a way to have a plaque to say who donated the sign.
- Process for class social directories to be facilitated with help of homeroom reps
 - Have both google form and paper copies to be inclusive to all families.
 - Student name, caregiver name, teacher, email, phone number, and preferred contact preference
 - The consensus from the group was it would be more beneficial to have a grade-level directory rather than by class.
 - Google form will be sent by the homeroom reps, teachers and Mena.
- Input for a potential fall fundraiser

Treasurer's Report

5th Grade Update

- There will be the 5th grade election bake sale on Nov. 8th. They are asking for volunteers to bake items for the sale. Jen will include info on the homeroom rep email.
- Ordering plush cougars to sell. Maybe for valentines day, field day, etc?

Next Meeting

- Tuesday, December 6, 2022 at 6:30pm
- Secure dates for Fun Run and Field day