

2021-2022 Officers

Jen Nicholson and Will Stirling,
Co-Presidents

Natasha Brown, *Treasurer*

Jenae Van Orden, *Secretary*



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PTO MEETING AGENDA

April 5, 2022 at 6:00pm

Meeting link: <https://watertown-k12-ma-us.zoom.us/j/85612567142#success>

Welcome

Principal's Update

- Nine candidates were interviewed for the new assistant principal position. There are three finalists that will be brought to the school for parents, staff and students to meet.
- Mena is finalizing dates in May/June for families to come in and see students' work. She is hoping to post the dates before April vacation. Families will be coming in after drop-off and seeing their students' classrooms as well as other parts of the school and possibly sharing a breakfast with their student(s).
- International day - date being set.

Old Business

- Book Fair with Belmont Books
 - The Cunniff made approximately \$550.
 - Many books were purchased from teachers' wish lists.
- Update on our awarded WCF grants
- Cunniff apparel was sent home last week
 - We received a lot of interest for a second round of ordering!
 - Contact is Watertown sportswear; Allen Hayes
 - Unfortunately we are unable to do a second round of ordering due to limited time and other events coming up this spring.
 - There was a discussion of possibly having the 5th grade do an apparel fundraiser every year?
 - T-shirts for field day –
 - PTO will be purchasing shirts for every student for field day. We will talk to Coach T to see if we will be purchasing shirts in red, white and blue or if each class will be assigned a different color.
 - PTO reps can help teachers gather sizes for students.

Upcoming Events

- Fun Run is scheduled for Friday, May 20
- Field Day is scheduled for Friday, June 10
- International Fair – coordinating with School Site and Diversity Councils

New Business

- Teacher Appreciation Week
 - 1st week of May; we have approximately 70 staff members
 - We would like to do something different every day.
 - We are planning on having breakfast or lunch as a kick-off on Monday.
 - We are planning on having a teacher appreciation station where students can drop off cards for their teachers. The PTO will be supplying cards to students for their teachers the week before teacher appreciation week to allow for time for students to make their cards. Pete Caron has a mailbox for the cards and Jen will reach out to him. Teachers would receive their cards on Friday.
 - Treat Bag for 3 other days
 - Susanne Brueggeman has volunteered to put together one day of goody bags.
 - Other goody bag ideas: Expo markers
- Donation to WHS graduation party
 - PTO voted 'Yes' to send a donation of \$50 PTO for senior activities.
- Questions regarding contact lists for families
 - If families give permission, is this something PTO can help coordinate?
 - PTO reps can help create a directory for the class if parents give permission for their information to be made public. We will start this in the fall. There is a possibility of creating a contact list across each grade level. Mrs. Lacy is sending Jen the letter she sends to parents at the beginning of every year when she is creating her class contact list.
- End of year event (cookout or picnic?) for staff and families
 - Incorporate the presentation of bricks to Mrs. Munger and Ms. Gallagher
 - Mena has put in a work order to have the Cunniff Cove sign moved from Lowell West back to the Cunniff. She will be following up since the sign has not been moved.
 - We will follow up and talk more specifics during our next meeting.
- Discuss the election of next year's PTO officers
 - Jen and Natasha are still writing bylaws for the PTO.
 - We will be having elections at the next meeting.
 - All current officers are willing and happy to do another year since this past year still had limited events etc., due to COVID.
 - There is a plan to create subcommittees to help get more parents and caretakers involved that want to be involved.

Treasurer's Report

5th Grade Update

- Buses for 5th grade field trip and costs of yearbooks
 - The cost for yearbooks for the 5th graders would be approximately \$700.
 - The PTO will determine at a later date if paying for 5th grade year books is something the PTO wants to do yearly or if this year should be the last exception due to COVID.
 - It was suggested that the PTO contribute to buses and the 5th grade year books for a set amount (determined at a later date) although it may not fully cover the cost of both.

Next Meeting

- Tuesday, May 3, at 6:00pm